



Job Profile: Teacher of Spanish (Part-Time)

Salary: Main Scale / Upper Pay Spine (+TLR for those seeking additional responsibility)

Responsible to: Head of Department

Person Specification

- Qualified Teacher status
- Recent and relevant professional development
- Willingness to further develop professional skill
- Ability to enthuse, inspire and develop students within a Christian ethos
- Ability to challenge, motivate and empower students
- Ability to recognise the needs of students and raise standards
- Ability to manage resources efficiently
- Genuine enjoyment of working with young people
- Commitment to inclusion for all
- Commitment to excellence in terms of teaching and learning
- Knowledge and understanding of recent developments in learning and teaching
- Excellent grasp of new technology and its potential to support learning
- Excellent communication, interpersonal and organisational skills
- Commitment to working as a team player
- Ability to be an effective Form Tutor
- Commitment to supporting and promoting the extra-curricular life of the school
- Boundless enthusiasm and a positive outlook
- Capacity to work very hard under pressure
- Personal integrity and the drive to do what is best for the students
- Ambition and potential for promotion
- Sense of humour
- Commitment to ensuring that Chertsey High becomes the best school in the country

Responsibilities

In short, love the children and teach great lessons but see below for the detailed version:

The responsibilities outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document.

Professional Values & Practice

Teachers should:

- Have high expectations and commit to raising the students' educational achievement
- Be committed to safeguarding and promoting the welfare of students
- Seek and use opportunities to work collaboratively with colleagues to raise standards by sharing effective practice
- Liaise effectively with parents or carers on students' progress and achievements
- Show a commitment to professional development by identifying areas in which they need to improve their professional knowledge, understanding and practice in order to teach more effectively in their current post, and, with support, take steps to address these needs

Headteacher: Mrs Zelia Munnik

Telephone: 01932 598020

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Company Registration No: 07768726 VAT Registration No: 200109287



- Attend staff, departmental and other meetings as required
- Participate in the arrangements for performance management within the school
- Undertake a due share of duties according to the published rota
- Be aware of the School Health and Safety Policy

Teaching

Teachers should:

- Have a secure knowledge and understanding of the subjects they are trained to teach
- Set challenging teaching and learning objectives which are relevant to all students in their classes
- Plan effectively to meet the needs of students in their classes
- Plan effectively for special educational needs in consultation with the Head of Learning Support
- Work effectively as part of a team and liaise with, deploy, and guide the work of other adults who support students' learning
- Use a variety of teaching methods and styles appropriate to the range of ability of the students being taught
- Ensure a standard of behaviour that enables students to learn
- Undertake the teaching of those classes assigned under the school timetable
- Plan and prepare lessons in accordance with the Schemes of Work of the department

Monitoring and Assessment

- Make appropriate use of a range of monitoring and assessment strategies to evaluate students' progress towards planned learning objectives, and use this information to improve their own planning and teaching
- Mark and assess students' work on a regular basis in accordance with the school's marking and assessment policy
- Set and mark homework in accordance with school policy and departmental guidelines
- Record and report on student development, progress and attainment as required

Form Tutor

- Take the register each morning session and lead the Theme of the Week based on Christian Principles
- Provide support and guidance to students and monitor performance in accordance with the schools policies
- Monitor students' attendance and conduct and liaise with appropriate staff
- Liaise with parents and carers regarding issues as they arise
- Complete student reports in accordance with the school policy on Assessment, Recording and Reporting

Extra-curricular

- Make an effective and consistent contribution to the extra-curricular life of the school

Other

- Carry out any other duties at the direction of the Headteacher

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