



Chertsey High School Association Tuesday 12th November 2019

Agenda

1. Present and Apologies

Present – Tracy Adams-Regnerus, Leigh-Anne Dimech, Ann Long, Emma Bell, Mrs Marques, Helen Gardner, Amanda Morgan, Ian Gardner, Natasha Porter, Trudie Passey,

Apologies – Warren Busch, Sam Griffiths, Kayleigh Slatter, Ruth Pender, Mervi Tharani, Ali Leahy,

Message from chair, thank you for all putting your faith in me.

2. Finance Update – Ian

We have over £6,000 in the bank. Only real income since the last meeting has been the school disco.

The CHSA bank balance is £6,042.74 for the minutes.

Main income

£290.60 Disco Ticket Income

£118.00 Tuck Shop Profit

£30.07 Easy Fundraising

£268 Bags to School

Spent money on a licence to sell alcohol at the quiz night.

Insert money spent (Mrs Marques).

£4,000

Protocol and procedure - School writes a letter and attaches it to the invoices. It must be on a school letter head.

Mrs Marques said that there has been a change to the list from the Science department.

They would like to purchase a skeleton instead. Mrs Marques will email the request.

The committee voted to donate the money (£150) to purchase the skeleton.

Items that we donate should add value and that comes out of the funds. For example, the water bath is a curriculum requirement and the CHSA did not agree to pay for this. Any donations need to be tied to the minutes of the meeting. The committee would like to see what the school wants to purchase via a wish list.

The English department are still working on what books they want to purchase.

Thank you for agreeing to donate xxx. Attached please find the invoices. Paperwork needs to match up. Mrs Marques will liaise with Mrs Struthers.

3. PM Update Quiz Night – Ian

Quiz night is I Friday 15th November. Ian will be here at 6pm. The bar will open at 7pm and the questions will start at 7.30pm. It should wrap out at about 9.30. There are 13 tables booked.

Pricing on the night:

Tea/coffee - £1.00

Glass of wine - £2.50

Prosecco - £2.50

Bottle of Prosecco - £10.00

Bottle of Wine - £10.00

Bottle of beer - £2.50

Cans - £1.00

Crisps – 50p

Chocolate bars – 80p

Leigh-Anne will make the price lists.

Can we all take it in turns to man the bar?

Leigh-Anne will run the raffle on the night. Any prizes that are going to be donated from the committee, please bring them on the night. Leigh-Anne will buy raffle tickets from Amazon.

Suggestion from Amanda. Game on the night. Buy a bottle of whisky/champagne. Roll a coin and the closest will win. We are already playing a few games but we will bear this in the mind for the next quiz.

Ian thanked everyone for their support and we are all looking forward to the quiz night.

Carol concert – Mrs Marques will ask if we can have a raffle.

4. PM Update Goose Fair - 7th December– Ali/Leigh-Anne

Ali has emailed the organisers of the Goose Fair but has not had a reply yet. We would like cakes donated on the day please. We would like helpers on the day. There will be time slots. Tracy's husband will help us set up on the day, transport tables etc. Gerry's contact number (07795663711).

Ann will message on Facebook for helpers and will send a request to the school to put in the newsletter. Please ask if cakes can be delivered directly to the stall on the day or if not, delivered to the school the day before.

Mrs Marques will be at school on the morning, so we will have access to the school early in the morning.

Tracy will ask Gerry to bring some weights on the day to keep the gazebo stable.

There is no meeting until after the Goose Fair, so everyone will be updated in the WhatsApp group.

5. PM Update Christmas Concert – Thursday 19th December

Emma Bell has offered to PM the Christmas Concert. Natasha Porter, Kayleigh Slatter and Amanda Morgan will assist. Let Ian know what is needed for the float. Emma will liaise with Mr Hayter regarding the event.

6. Events Calendar for 2020

Loose Change Challenge – Could we just have one day when they bring in their loose change?

Smarties Challenge – should we do this with year 7 only? Could the tutor group who return the most get house points? Could we make it more visual? Is there place for this to be displayed securely in the school? Mrs Marques is prepared to promote this. House competitions across the years. Committee agreed that we are going to hold this event. Committee have agreed that we will do this event in March and the smarties will be handed out just before the children break up for Easter. There are 450 students in the school. Ann will organise this event.

Mother's Day Raffle - TBC

Father's Day Raffle – TBC

Tuck shop - Trudie Passey will liaise with Ruth and perhaps this will start up after Christmas. We will start off with 2 days a week and then evaluate it. Year 9 children will help. DBS check will need to be completed and then it can get up and running. Clare Struthers to send link to Trudie Passey. Trudie will see if Social Services will pay for the DBS checks for her personal assistants.

7. AOB

Is there a notice board for the CHSA? This is a good idea. How do the school feel about it? Would it be possible to put a board up somewhere? We could fund a lockable notice board. Mrs Marques says that CHSA notices/letters can go onto the tutors' notice boards. We will do this in the future. This will ensure good communication with the tutors and pupils. We could do fliers for events etc.

Are we happy to purchase the trolley for the CHSA? Committee voted to purchase one for events. £43.00 cost.

PTA Events website – we are signed up to this. We looked at this before but we did not have enough students. Tickets for events can be bought online etc. Do we want to go ahead? You can have sponsorship on the page. We could get the parents involved. Committee have agreed to set it up (Tracey and Ann).

Have we had anything back from the office for the CHSA email that we access via the school's portal? Mrs Marques will follow this up. CHSA@chertseyhigh.

Date of next meeting: Tuesday 10th December 2019 at 6.30pm

20/11/19 - Update from Mrs Marques:

Carol Concert - Spoke to Mr Howell and he has confirmed that we are not to sell any raffle tickets on the concert but could, however, do a Christmas raffle ticket sale on another date;
 Goose Fair - With regards to the Goose Fair, as we are closed on Friday for teachers' shopping day, cakes need to be brought directly to the stall.
 Invoices - Invoices are being processed by Clare Palmers and will be emailed to Ian shortly;
 Notices - We will be putting up an electronic board on the library and this can be used to display any CHSA events and info. We will also use Tutor boards for CHSA notices. Chris also suggested to make use of the CHSA section on the school website.

Meeting closed at 20:04.



